

LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

DATE: OCT 10, 2012

TIME: 5:00 PM

HELD @ LEE LIBRARY

Present: Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein, Katrinka Pellecchia, Sharon Taylor

Minutes of Sept 12, 2012 Meeting accepted with correction; Minutes of Sept. 24 Work Session accepted.

Treasurer's report accepted. There is \$ 3338.58 in the operating budget, \$2976.71 in the non -lapsing account and \$5746.02 in the CD.

Library Director's Report (see attached document)

OLD BUSINESS:

The trustees decided to revisit the purchase of Atrium enhancement book covers at a later date. Sharon will ask Atrium if they offer a free trial period for their enhancement book covers.

NEW BUSINESS:

The E-Reader Policy was approved as revised.

The Equipment Lending Policy will be accepted with format revisions at the next trustees meeting on Nov. 14.

The Fax Machine Policy was affirmed by the trustees.

Carol Evans gave an update on the progress of the Lee Public Library Community Center Foundation. Carol stated that as Chair of the foundation she recommended that the foundation for the next few months concentrate on informational interviews, talking to the commissions in town, matching up people with donors, holding neighbor events, and obtaining more information on the tax impact. Trustees and Carol will meet with the BOS Oct 29 to give an update on the foundation.

Sharon presented the preliminary budget for FY 2013-2014. The trustees will hold a work session on Oct 26 to review the budget. They will meet with the ABC on Oct 30 to present the budget.

The trustees voted to expand the library operating hours by an additional 3 hours beginning in July 2013. Cynthia stated that she would not be running for a new term as trustee.

Meeting adjourned at 6:15PM

Director's Report
October 10, 2012

Community: The Library's craft table for children at the Lee Little River Fair, September 8, was a big success, with children walking away with decorated hats and bookmarks all day. Both library tents and tables saw a lot of use that day. *Viet Nam: First person accounts* drew a crowd of twenty. The three veterans gave their unique perspectives.

The annual school visits here brought 83 children into the library. They learned the history of the library and listened to a story.

Friends: The Friends put a lot of effort into their membership renewal this year, asking former members to return. The Annual Holiday Concert will take place Saturday, December 1, following the tree lighting. The Great Bay Sailors will be providing the holiday music.

Staff: Staff evaluations were completed during the month of September.

I met with the directors of the Madbury and Durham libraries September 24 to discuss topics of mutual interest.

<i>Circulation</i>	August 2012	September 2012
Atrium	3508	3091
Downloadable Books	65-Adobe, 37-Kindle, 37-MP3audio, 94-WMA.	51-Adobe, 26-Kindle, 34-MP3audio, 91-WMAaudio 202 Total
Museum Passes	29	14
ILs borrowed	84	93
Tents	6	8
Tables	0	6
Chairs	0	0
<i>Online Resources</i>		
Ancestry Library	0	19
Ebscohost	26	31
NewsBank (discontinued by state)	0	na
<i>Tech Access</i>		
Public Access	68	96
Wireless	84	31
Visitor Count	2541	2234
Classes/Events	August # of Programs/Attendance	September 2012 # of Classes, Events/Attendance
Adult	2/12	4/34
Youth	2/72	13/166
Outreach (Lee Little River Fair)		

Respectfully submitted,
Sharon Taylor, Director